

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, June 29, 2021**

Council Members M.C. Keegan-Ayer, President; Michael Blue, Vice-President, Jerry Donald, Jessica Fitzwater, Phil Dacey and Steve McKay were present for the meeting. Council Member Kai Hagen was absent.

Also present were Ragen Cherney, Chief of Staff, County Council; Catherine Keller, Assistant County Attorney; Sarah Ambrosio, Recording Secretary; and Nancy Luna, Executive Assistant, County Council.

Council President M.C. Keegan-Ayer called the meeting to order at 5:30 p.m. virtually via video conference.

**Opening Statement from Council President M.C. Keegan-Ayer**

Council President M.C. Keegan-Ayer provided an opening statement at the start of the meeting. Included in that statement was a welcoming to the Legislative meeting for Tuesday, June 29, 2021 and information on how to watch and participate in the meeting.

The meeting began with a moment of silence followed by the Pledge of Allegiance.

**Action on the Agenda**

*Council Member Jerry Donald moved to approve the agenda as presented. Council Member Steve McKay seconded the motion that passed 6-0-1. Council Member Kai Hagen was absent.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen			X
Presiding Officer – Keegan-Ayer	X		

**Public Comment was heard from:**

- None

**Business Items:**

**Budget Adjustments**

- J-21-327 – Citizens Services Division

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- J-21-336 – Public Works Division
- J-22-001 – Child Advocacy Center, Citizens Services Division
- J-22-002 – Engineering & Construction Management, Public Works Division
- J-22-004 – Administrative Services Section, Fire & Rescue Services Division

*Council Member Jessica Fitzwater moved to approve Budget Adjustment J-21-327, J-21-336, J-22-001, J-22-002 and J-22-004 as presented. Council Member Steve McKay seconded the motion that passed 6-0-1. Council Member Kai Hagen was absent.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen			X
Presiding Officer – Keegan-Ayer	X		

**Approval of Minutes from June 15, June 22, and Closed Session Minutes for June 15, and June 22, 2021.**

*Council Member Michael Blue moved to approve the minutes from June 15, June 22, and Closed Session Minutes for June 15, and June 22, 2021, as presented. Council Member Steve McKay seconded the motion that passed 6-0-1. Council Member Kai Hagen was absent.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen			X
Presiding Officer – Keegan-Ayer	X		

**Confirmation of Board of Appeals Applicants**

*Council Member Jessica Fitzwater moved to Re-Appoint Mr. Andrew Brown to the Frederick County Board of Appeals. Council Member Jerry Donald seconded the motion that passed 6-0-1. Council Member Kai Hagen was absent.*

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen			X
Presiding Officer – Keegan-Ayer	X		

*Council Member Jessica Fitzwater moved to appoint Mr. John Greenwell to the Frederick County Board of Appeals. Council Member Jerry Donald seconded the motion that passed 6-0-1. Council Member Kai Hagen was absent.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen			X
Presiding Officer – Keegan-Ayer	X		

*Council Member Jessica Fitzwater moved to appoint Mr. Jack Felton as an Alternate to the Frederick County Board of Appeals for the remainder of the term to expire in 2022. Council Member Jerry Donald seconded the motion that passed 6-0-1. Council Member Kai Hagen was absent.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen			X
Presiding Officer – Keegan-Ayer	X		

**Confirmation of Division Director Designee**

Rick Harcum, Chief Administrative Officer, County Executive's Office, presented information to the Council on the Confirmation of the Volunteer Fire and Rescue Services Director Appointee.

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*Council Member Jessica Fitzwater moved to approve Shane Darwick as the Volunteer Fire and Rescue Services Director. Council Member Jerry Donald seconded the motion that passed 6-0-1. Council Member Kai Hagen was absent.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen			X
Presiding Officer – Keegan-Ayer	X		

Council Member Kai Hagen arrived at 5:50 p.m.

**Confirmation of the FY22 Frederick Community College Budget**

*Council Member Jessica Fitzwater moved to confirm the FY22 Frederick Community College Budget, FY 2022 Operating budget of \$59,732,461, FY 2022 Auxiliary Enterprise budgets and FY 2022 CIP budget of \$8,191,400. Council Member Michael Blue seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Review and Discussion of the Compensation Review Commission Final Report**

Council Members discussed the final report of the Compensation Review Commission.

**Public Hearing on the Proposed Listing on County Register of Historic Places – Rocky Springs Chapel and School House (CR #21-01)**

Amanda Whitmore, Historic Preservation Principal Planner I, Livable Frederick Planning & Design Office, Planning & Permitting Division, presented information to the Council for the Public Hearing on the Proposed Listing on County Register of Historic Places –

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Rocky Springs Chapel and School House (CR #21-01).

Public Comment was heard from:

- None

*Council President Keegan-Ayer closed the record. Council Member Kai Hagen moved to approve Rocky Springs Chapel and School House (CR #21-01) on the Frederick County Register of Historic Places. Council Member Michael Blue seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Public Hearing on the Proposed Listing on County Register of Historic Places –  
Beatty Cramer House (CR #21-02)**

Amanda Whitmore, Historic Preservation Principal Planner I, Livable Frederick Planning & Design Office, Planning & Permitting Division, presented information to the Council for the Public Hearing on the Proposed Listing on County Register of Historic Places – Beatty Cramer House (CR #21-02).

Public Comment was heard from:

- None

*Council President Keegan-Ayer closed the record. Council Member Kai Hagen moved to approve the Beatty Cramer House (CR #21-02) on the Frederick County Register of Historic Places. Council Member Steve McKay seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		

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At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Public Hearing on the Proposed Listing on County Register of Historic Places – Samuel Fleming House (CR #21-03)**

Amanda Whitmore, Historic Preservation Principal Planner I, Livable Frederick Planning & Design Office, Planning & Permitting Division, presented information to the Council for the Public Hearing on the Proposed Listing on County Register of Historic Places – Samuel Fleming House (CR #21-03).

Public Comment was heard from:

- None

*Council President Keegan-Ayer closed the record. Council Member Kai Hagen moved to approve the Samuel Fleming House (CR #21-03) on the Frederick County Register of Historic Places. Council Member Jerry Donald seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Public Comment was heard from:**

- None

**Council Member Comments:**

Council Member comments were provided.

**Adjourn**

The meeting adjourned at 7:08 p.m.

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M.C. Keegan-Ayer, President  
County Council